

Roles & Responsibilities Out Brief

CDM/ISEA Workshop

April 2-4

Jacksonville Florida

Gary Wasmer & Steve Hogan

Roles & Responsibilities

Action Item Number: 001026-25

Action Source: ISMSR 4.2.B.2.4 Date Due: 30

Sept. 2002

- Description: Verify the accuracy of the CDM/ISEA roles & responsibilities matrix. Identify the governing directives for each role and area of responsibility.
- Status: Matrix input received from 15 CDM'S. Results being compiled. To be analyzed at interim meeting in May/June timeframe. Governing directives to be reviewed for ISEA roles & responsibilities. (WORKING)

Roles & Responsibilities

Action Item Number: 010410-03

Action Source: NSA ILS IPT

Date Due: 30

Sept. 2002

- Description: Revise CDM/ISEA roles and responsibilities to require use of standard logistics/configuration AIS tools (i.E. FMP/SCLISIS)
- Status: Discussions during the fact finding phase concluded that this issue was resolved by the issuance of the NAVSEA message to utilize CDMD-OA. Additional applications being reviewed by other groups, as part of the CDM/ISEA assessment process and the Regional Logistics Engineering Center concept (RLEC). (CLOSED)

Roles & Responsibilities

Action Item Number: 010410-04

Action Source: NSA ILS IPT

Date Due:

30 Jun. 2002

- Description: Finding inconsistencies in COP development. Develop & promulgate standard COP procedures to be incorporated into a future policy update.
- Status: Discussed during our meeting. The group will request copies of the COP procedures obtained during the CDM Assessment process. Procedures to be reviewed at our interim meeting in May/June. Apparent issues involve the use of XRICS and COP related to AIT installations. (WORKING)

Roles & Responsibilities

Action Item Number: 011023-05

Action Source: CDM Assessment Date Due:

30 Jun. 2002

- Description: A CDM has developed a set of standard work file naming conventions to facilitate effective prioritization of work. (LSS FSC)
- Status: Discussed during our meeting. The group came up with a work file naming convention similar to that found during the CDM assessment process. Format to be posted on the CDM/ISEA website for comment. An article will be submitted to the communication group for inclusion in the proposed news letter. (WORKING)

Roles & Responsibilities

Action Item Number: 011024-18

Action Source:

Date Due:

12 Apr. 2002

- Description: Forward CDM matrices to Sally Pritsch and Madeline Waters.
- Status: Copies of electronic matrices provided to Sally on CD-ROM. Sally will provide copy to Madeline. Revised copies of the matrices will be provided after the manual versions have been incorporated into a master electronic version. (CLOSED)

Roles & Responsibilities

Action Item Number: 011024-19

Action Source:

Date Due:

12 Apr. 2002

- Description: Provide ISEA matrix to Jose Cabrera to compare with ISEA assessment questions.
- Status: A copy of the ISEA matrix has been provided to Jose on diskette. (CLOSED)

Roles & Responsibilities

Action Item Number: 020405-07

Action Source: CDM Assessment

Date

Due: TBD

- Description: CDM continuously reviews installation messages, CASREP'S, and parts cancellations as a means to identify possible configuration problems (USCG).
- Status: Discussed with Robby Ramkumar (USCG) and Sally Pritsch. CDM's currently review this type of information as a regular course of business. The USCG has access to a system that contains the message traffic/CASREP'S that is not available to nor applicable to naval units. (CLOSED)

New Action Items

Develop and submit and overview of work group mission and current initiatives for incorporation into the proposed news letter. (ECD: 8 May 2002)

Develop an article related to work file naming conventions for incorporation into the proposed news letter. (ECD 8 May 2002)